



STAR INTERNATIONAL ACADEMY

ANNUAL ORGANIZATIONAL AND REGULAR Meeting Minutes

Date: Wednesday, July 30, 2025
Scheduled Time: 6:00 PM
Location: Central Office
6919 Waverly Street, Dearborn Heights, MI 48127

➤ OATH AND ACCEPTANCE OF PUBLIC OFFICE – ALI BEYDOUN

A. CALL TO ORDER

Call to Order by: Fadek Alsaeed
Call to Order Time: 6:00 PM

| Attendee Name | Title | Status | Arrived |
|----------------|-----------------------|---------|---------|
| Fadek Alsaeed | President | Present | |
| Ali Beydoun | Vice President | Present | |
| Mariam Aoude | Secretary & Treasurer | Present | |
| Ali Mroue | Director | Absent | |
| Ronald Koussan | Director | Absent | |

Also Present:

Mark Nezich, Dr. Ali Bazzi, Rami Hamadeh, Haidar Nemer.

Recognition/Acknowledgment by Board Member Fadek Alsaeed that a quorum is present.

B. APPROVAL OF AGENDA

THE AGENDA IS REVISED AND APPROVED AS WRITTEN.

ADD - Approval of Annual Appointment of Bank Transactions and Signatories for the Academy as F.17.

ADD - Approval of Annual Appointment for Place of Posting for the Academy as F.18.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mariam Aoude, Secretary & Treasurer |
| SECONDER: | Ali Beydoun, Vice President |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

C. ORGANIZATIONAL ITEMS

1. APPROVAL OF ELECTION OF OFFICERS

RESOLVED THAT, the following individuals are hereby elected officers of the Academy to hold the offices set forth opposite their respective names below until their successors have been duly elected and shall have qualified, or as otherwise provided in the Academy's By-Laws:

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| Name: | Office: |
| <u>Fadek Alsaeed</u> | <u>President</u> |

*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. *[Open Meetings Act, Public 267]*.

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| <u>Ali Beydoun</u> | <u>Vice President</u> |
| <u>Mariam Aoude</u> | <u>Secretary & Treasurer</u> |
| <u>Ali Mroue</u> | <u>Director</u> |
| <u>Ronald Koussan</u> | <u>Director</u> |

2. APPROVAL OF MEETINGS MINUTES OF JUNE 18, 2025

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved the meeting minutes of June 18, 2025.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mariam Aoude, Secretary & Treasurer |
| SECONDER: | Ali Beydoun, Vice President |
| AYES: | Alsaed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

3. APPROVAL OF QUARTERLY FINANCIAL STATEMENTS FOR QUARTER ENDING JUNE 30, 2025

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved the presented Revenues and Expenditures as of June 30, 2025.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mariam Aoude, Secretary & Treasurer |
| SECONDER: | Ali Beydoun, Vice President |
| AYES: | Alsaed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

D. PUBLIC COMMENT

PUBLIC PRESENT:

Mark Nezich, Dr. Ali Bazzi, Rami Hamadeh, Haidar Nemer.

PUBLIC COMMENTS/OPEN FORUM:

None.

E. OLD BUSINESS

F. NEW BUSINESS

1. PRESENTATION OF APPROVAL OF CONTRACT REAUTHORIZATION

RESOLVED THAT, the Board Analysis for Reauthorization 2024 has been reviewed and completed by the College Charter Schools Office, bay Mills Community College Charter Schools Office Reauthorization Team, and the College Charter Schools Office recommends that the College Board issue a new contract to charter a public school academy to Star International Academy for a term not to exceed ten (10) years, beginning July 1, 2026 as hereby attached in memo as Exhibit "A" and Resolution No. 25-69 as hereby attached as Exhibit "B."

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mariam Aoude, Secretary & Treasurer |
| SECONDER: | Ali Beydoun, Vice President |
| AYES: | Alsaed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

2. APPROVAL OF SCHEDULE OF SUPERINTENDENT EVALUATION

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby establishes April 22, 2026, as the date for the Board evaluation of the Academy's Management Company (Hamadeh Educational Services) and the evaluation shall be conducted in an open public meeting of the Board.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mariam Aoude, Secretary & Treasurer |
| SECONDER: | Ali Beydoun, Vice President |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

3. APPROVAL OF ANNUAL APPOINTMENTS RETAINING LEGAL COUNSEL, AUDITOR, AND INSURANCE FOR THE ACADEMY

RESOLVED, that the appointments, representations, and/or selection of Shifman & Carlson, P.C. as the legal counsel is hereby approved for and on behalf of the Academy; and

RESOLVED, that the appointments, representations, and/or selection of Wilkerson & Associates as the external financial auditor is hereby approved for and on behalf of the Academy; and

RESOLVED, that the appointments, representations, and/or selection of General Agency as the insurance agency is hereby approved for and on behalf of the Academy to provide building & liability insurance, workers compensation, Educators Legal Liability, Directors & Aires Commission coverage to Bond the Treasurer and others in accordance with Bay Mills Community College's requirements.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mariam Aoude, Secretary & Treasurer |
| SECONDER: | Ali Beydoun, Vice President |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

4. APPROVAL OF ANNUAL APPOINTMENTS OF HOMELESS LIAISON AND FOSTER CARE REPRESENTATIVES FOR THE ACADEMY

BE IT RESOLVED, that the appointments, representations, and/or selections for the below listed options are hereby approved for and on behalf of the Academy; and

RESOLVED, that the Academy's Social Worker is hereby appointed as the Academy's Homeless Representative.

RESOLVED, that the Academy's Social Worker, Tanya Bazzi, is hereby appointed as the Academy's Foster care Representative.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mariam Aoude, Secretary & Treasurer |
| SECONDER: | Ali Beydoun, Vice President |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

5. APPROVAL OF ANNUAL APPOINTMENT COORDINATOR OF TITLE VI, TITLE IX, SEXUAL HARASSMENT AND SECTION 504 REPRESENTATIVE

NOW, THEREFORE, BE IT RESOLVED, that the Superintendent is hereby appointed Title VI Coordinator to be responsible for the Academy's compliance with 42 U.S.C. §2000d et. seq. ("Title VI"); and

RESOLVED, the Academy Board hereby approves and appoints the Superintendent as the designated Title IX Coordinator to be responsible for coordinating the Academy's compliance with 20 U.S.C. §1681, et. seq. ("Title IX"); and

BE IT FURTHER RESOLVED, that the Superintendent is hereby appointed as the Academy's Sexual Harassment Representative and the Director of Human Resources is hereby appointed as the Academy's backup Female Sexual Harassment Representative if and when needed.

RESOLVED FURTHER, the Academy Board hereby appoints the Superintendent as the Section 504 Coordinator to be responsible for the Academy's compliance with Section 504 of the Rehabilitation Act of 1973 ("Section 504").

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mariam Aoude, Secretary & Treasurer |
| SECONDER: | Ali Beydoun, Vice President |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

6. APPROVAL OF DESIGNATED EMPLOYEES OF HES, MANAGEMENT COMPANY ACCESS TO CRIMINAL HISTORY RECORD INTERNET SUBSCRIPTION SERVICE (CHRISS)

NOW, THEREFORE BE IT RESOLVED:

1. Employees of Hamadeh Educational Services ("HES"), a Management Company, working at the Academy, with proper training and protocols, may access, view, and process Criminal History Record Internet ("CHRI") results on behalf of the Academy to the extent permitted by law; and
2. Employees of HES, a Management Company, not at the Academy, having a need to access CHRI as part of the hiring/placement process, with proper training and protocols, may access, view, and process Criminal History Record Internet Subscription Services ("CHRISS") results on behalf of the Academy to the extent permitted by law; and
3. Individuals requested by the Academy to be fingerprinted by the Academy must sign a waiver that the CHRI results can also be shared with HES; and
4. Employees of HES, a Management Company, who will access, view and process CHRI, shall register for the National Criminal Justice Association ("NCJA") Audit, Security, and Access to CHRISS trainings and complete the mandatory training before accessing, viewing and processing CHRISS.
5. After successfully completing the mandatory NCJA Audit, Security and Access to CHRISS training, the Academy board of the Public School Academy desires to designate the following HES employees to access, view and process CHRISS results on behalf of the Academy:

1. **Dr. Ali Bazzi, Superintendent**
2. **Dr. Majed Hamadeh, HES Vice President**
3. **Rami Hamadeh, Chief Technology Officer**
4. **Amal Jawad, Director of Human Resources**
5. **Zahraa Abdul, HR Compliance Manager**
6. **Haidar Nemer, Chief Business Executive**

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mariam Aoude, Secretary & Treasurer |
| SECONDER: | Ali Beydoun, Vice President |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

7. APPROVAL OF DESIGNATED ACADEMY LOCAL AGENCY SECURITY OFFICER (LASO) ACCESS TO CRIMINAL HISTORY INTERNET SUBSCRIPTION SERVICES (CHRISS)

NOW, THEREFORE BE IT RESOLVED:

1. Academy LASO working at the Academy, with proper training and protocols, may access, view, and process CHRI results on behalf of the Academy to the extent permitted by law; and
2. Academy LASO staff not at the Academy, having a need to access CHRI as part of the hiring/placement process, with proper training and protocols, may access, view, and process CHRI results on behalf of the Academy to the extent permitted by law; and
3. Individuals requested by the Academy to be fingerprinted by the Academy must sign a waiver that the CHRI results can also be shared with the Academy LASO; and
4. Academy LASO, who will access, view and process CHRI, shall register for the NCJA Audit, Security, and Access to CHRISS trainings and complete the mandatory training before accessing, viewing and processing (CHRISS).

After successfully completing the mandatory NCJA Audit, Security and Access to CHRISS training, the Academy Board of the Public School Academy desires to designate Mr. Hani Abdallah, Principal as the Academy designated LASO to access, view and process CHRISS results on behalf of the Academy.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mariam Aoude, Secretary & Treasurer |
| SECONDER: | Ali Beydoun, Vice President |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

8. APPROVAL OF ANNUAL FOIA APPOINTMENT AND OMA REPRESENTATIVE FOR THE ACADEMY

NOW, THEREFORE BE IT RESOLVED, that the Superintendent is hereby appointed as the Academy's FOIA Representative.

RESOLVED, that the Superintendent is hereby appointed as the Academy's OMA Representative.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mariam Aoude, Secretary & Treasurer |
| SECONDER: | Ali Beydoun, Vice President |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

9. APPROVAL OF ANNUAL APPOINTMENT OF CREDIT CARD HOLDERS

BE IT RESOLVED, that the Academy believed it is in the Academy's best interest to appoint the following individuals are authorized Credit Card Holders to make necessary purchases for the Academy consistent with the Academy's purchasing policy in the Academy's best interests:

- Superintendent
- Chief Technology Officer
- Principal
- Chief Business Executive
- Coordinator of Food Services
- Director of Human Resources
- Early Childhood Specialist
- Director of Operation

- Director of Athletics
- Procurement Specialist
- HR Compliance Manager

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ali Beydoun, Vice President |
| SECONDER: | Mariam Aoude, Secretary & Treasurer |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

10. APPROVAL OF ANNUAL APPOINTMENT OF MEDIA SOURCE AND CONTACT FOR THE ACADEMY

BE IT RESOLVED, that the appointments, representations, and/or selections for the below listed options are hereby approved for and on behalf of the Academy; and:

NOW, THEREFORE BE IT RESOLVED, that the School Attorney, Shifman & Carlson is hereby appointed as the Academy's MEDIA Representative in matters related to the Academy's ESP.

RESOLVED, that the Superintendent is hereby appointed as the Academy's MEDIA Representative in matters to all other media representing the Academy.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ali Beydoun, Vice President |
| SECONDER: | Mariam Aoude, Secretary & Treasurer |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

11. PRESENTATION AND APPROVAL OF THE BAND HANDBOOK

RESOLVED THAT, the Band Handbook as set forth in Exhibit "A" and presented to the Academy Board are hereby adopted and implemented as the Handbook of the Academy.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ali Beydoun, Vice President |
| SECONDER: | Mariam Aoude, Secretary & Treasurer |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

12. APPROVAL OF THE WCRESA AND GSRP SUB-RECIPIENT CONTRACT

RESOLVED THAT, the WCRESA GSRP Agreement as attached in Exhibit "A" is hereby approved retroactively per the contract start date and on behalf of the Academy.

BE IT FURTHER RESOLVED, that the Academy's Superintendent is authorized to propose and/or negotiate and execute the Wayne County RESA GSRP Agreement effectuating the purposes set forth in the resolution on behalf of the Public School Academy Board.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mariam Aoude, Secretary & Treasurer |
| SECONDER: | Ali Beydoun, Vice President |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

13. APPROVAL OF BID COMMITTEE, RFP BIDDING AND SELECTION OF VENDOR(S) FOR MEAT, POULTRY AND BAKERY PRODUCTS

RESOLVED THAT, the Academy Board reviewed the bid summary and recommendations and vendor selections for the Meat/Poultry and Bakery Products for the Food Service program ("Food Services") necessary for the Academy's operation from the Review Committee for the as attached hereto as Exhibit "A" and "B".

1. The Academy Board approves and believes it would be in the best interest of the Academy at this time to select and finalize the contract with the following vendors:

| VENDOR | SERVICES |
|-------------------------------|------------------|
| Al-Saad Meat Market | Meat and Poultry |
| Tarboush Bakery/Golden Bakery | Breakfast Pies |
| Domino's Pizza | Pizza Vendor |

2. The Academy Board President, Superintendent or authorized representative is hereby authorized, empowered, and directed to prepare, negotiate, modify or otherwise amend, execute and deliver any and all agreements, instruments and documents which relate to these resolutions, and are proper, necessary, convenient or desirable to carry out the intent of these resolutions and are not materially adverse to the Academy.
3. Any and all actions taken prior to the date of these resolutions by the Board President, Superintendent or any authorized representative consistent with these resolutions are hereby approved and ratified.
4. Nothing in the foregoing resolutions shall imply that the ultimate responsibility for approving the bid rests with anyone other than the Academy Board.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mariam Aoude, Secretary & Treasurer |
| SECONDER: | Ali Beydoun, Vice President |
| AYES: | Alsaed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

14. APPROVAL AND SELECTION OF THE CONSTRUCTION MANAGEMENT COMPANY

NOW, THEREFORE BE IT RESOLVED:

1. The Academy Board has reviewed the invitation to bidders summary and recommendations of "**Bid Trade Package**" Review Committee for a vendor selection of a services for the Phase II Addition project to add to the Academy's Canton location of 7,327 square foot classroom addition to the existing academy. Includes seven (7) classrooms, four (4) offices, one (1) mechanical room, and one (1) storage room as made part and attached as Exhibit "A".
2. The Academy Board President, Superintendent or Authorized Representative is hereby authorized, empowered, and directed to prepare, negotiate, modify or otherwise amend, execute and deliver any and all agreements, instruments and documents which relate to these resolutions, and are proper, necessary, convenient or desirable to carry out the intent of these Resolutions and are not materially adverse to the Academy.
3. Any and all actions taken prior to the date of these Resolutions by the Board President, Superintendent or any Authorized Representative consistent with these Resolutions are hereby approved and ratified.

4. Nothing in the foregoing resolutions shall imply that the ultimate responsibility for approving the bid rests with anyone other than the Academy Board.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ali Beydoun, Vice President |
| SECONDER: | Mariam Aoude, Secretary & Treasurer |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

15. APPROVAL OF VENDORS

RESOLVED THAT, Board has reviewed, and approves the Expenses and Costs as attached in Exhibit "A" as follows:

| <u>VENDOR</u> | <u>SERVICES</u> |
|-------------------------------|--|
| BeyondOT PLLC | Occupational Therapy services for the Academies. |
| Ajami Consulting | Consulting services and professional development opportunities |
| Jefferson Wiggins | Physical Therapy Services in person |
| KG Technologies, LLC | maintaining, updating, and management of Student Information System (SIS). |
| Professional Outreach | Special Education Services |
| Professional Recruiters Group | Substitute teacher recruiting, candidate screening, interviewing, and consulting |
| Psychology Talk | Special Education Services |
| The Stepping Stones Group | Special Education Services |
| Detroit Asphalt | Parking Lot Maintenance |
| Denali Fire Protection Inc | Fire Suppression Maintenance |
| Code 3 Security LLC | Security Service Agreement |

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ali Beydoun, Vice President |
| SECONDER: | Mariam Aoude, Secretary & Treasurer |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

16. APPROVAL OF MHSAA 2025-26 MEMBERSHIP

RESOLVED THAT, the Board hereby approves entering into the MSHAA Membership for the school year 2025-26 in the form attached hereto as Exhibit "A."

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ali Beydoun, Vice President |
| SECONDER: | Mariam Aoude, Secretary & Treasurer |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

17. APPROVAL OF ANNUAL APPOINTMENT OF BANK TRANSACTIONS AND SIGNATORIES FOR THE ACADEMY

BE IT RESOLVED, that the Academy Board elects, approves and believes the designated signatories to sign all checks, drafts, and orders for the payment of money in the Academy's best interests;

Bank Signatory 1: Fadek Alsaeed

Bank Signatory 2: Mariam Aoude

Bank Signatory 3: Ali Beydoun

Bank Signatory 4: Ali Mroue

Bank Signatory 5: Ronald Koussan

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mariam Aoude, Secretary |
| SECONDER: | Ali Beydoun, Vice President |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

18. APPROVAL OF ANNUAL APPOINTMENT FOR PLACE OF POSTING FOR THE ACADEMY

BE IT RESOLVED, that the Academy that the Academy's Public Meeting Notices will be posted on the following:

1. Academy's Website: <https://www.starpsa.org/board-of-directors/>
2. At the Academy's main office located at 24425 Hass St., in the City of Dearborn Heights.
3. At the Academy's main office located at 24480 George St., in the City of Dearborn Heights.
4. At the Academy's main office located at 45081 Geddes Rd., in the City of Canton.
5. At the Support Center/Central District Office located at 6919 N. Waverly St., Dearborn Heights, MI 48127.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mariam Aoude, Secretary |
| SECONDER: | Ali Beydoun, Vice President |
| AYES: | Alsaeed, Aoude, Beydoun |
| ABSENT: | Koussan, Mroue |

G. AUTHORIZER'S PRESENTATION/DISCUSSION

— None.

H. ADJOURNMENT

Motioned by Mariam Aoude

Supported by Ali Beydoun

BE IT RESOLVED THAT the meeting be adjourned.

Meeting Adjourned at {6:23 PM}.