



STAR INTERNATIONAL ACADEMY

Regular Meeting Minutes

Date: Tuesday, August 23, 2022
Scheduled Time: 6:30 PM
Location: Star International Academy - Support Center
 6919 N. Waverly, Dearborn Heights, MI 48127

A. CALL TO ORDER BY MS. FADEK ALSAEED

CALL TO ORDER TIME: 6:36 PM

ROLL CALL

Attendee Name	Title	Status
Fadek Alsaeed	President & Treasurer	Present
Salah Allamy	Secretary	Present
Ali Beydoun	Vice President	Absent
Mariam Aoude	Director	Present
Ali Mroue	Director	Absent

Also Present:

Mr. Rami Hamadeh, Mr. Haidar Nemer, Mr. Mark Nezych, and Dr. Ali Y. Bazzi.

Recognition/Acknowledgment by Board Member Ms. Fadek Alsaeed that a quorum is present

B. Approval of Agenda

1. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Salah Allamy, Secretary
SECONDER:	Mariam Aoude, Director
AYES:	Alsaeed, Allamy, Aoude
ABSENT:	Beydoun, Mroue

C. Organizational Items

1. APPROVAL OF MEETINGS MINUTES OF JULY 12, 2022

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved the Meeting Minutes of July 12, 2022.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mariam Aoude, Director
SECONDER:	Salah Allamy, Secretary
AYES:	Alsaeed, Allamy, Aoude
ABSENT:	Beydoun, Mroue

2. APPROVAL OF REVENUES AND EXPENDITURES AS OF JULY 31, 2022

*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. *[Open Meetings Act, Public 267]*.

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved the presented Revenues and Expenditures as of July 31, 2022.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Salah Allamy, Secretary
SECONDER:	Mariam Aoude, Director
AYES:	Alsaeed, Allamy, Aoude
ABSENT:	Beydoun, Mroue

3. PRESENTATION OF PUBLIC HEARING - INTERNET USE POLICY

1. PRESENTATION OF PUBLIC HEARING - INTERNET USE POLICY

The following preamble to adjourn regular Meeting was offered by Member Ms. Mariam Aoude and supported by Member Mr. Salah Allamy.

PUBLIC HEARING TO DISCUSS THE INTERNET USE POLICY:

PUBLIC PRESENT: Mr. Haidar Nemer, Mr. Mark Nezich, Mr. Rami Hamadeh and Dr. Ali Y. Bazzi.

PUBLIC COMMENTS: None

The following preamble to resume regular Meeting was offered by Member Ms. Mariam Aoude and supported by Member Mr. Salah Allamy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mariam Aoude, Director
SECONDER:	Salah Allamy, Secretary
AYES:	Alsaeed, Allamy, Aoude
ABSENT:	Beydoun, Mroue

D. Public Comment

PUBLIC PRESENT:

Mr. Rami Hamadeh, Mr. Haidar Nemer, Mr. Mark Nezich, and Dr. Ali Y. Bazzi.

PUBLIC COMMENTS/OPEN FORUM:

None.

E. Old Business

1. APPROVAL OF THE REVISED COURSE OFFERINGS AND PARENT STUDENT HANDBOOK

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved the revised 2022-2023 Course Offerings and Parent Student Handbook.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Salah Allamy, Secretary
SECONDER:	Mariam Aoude, Director
AYES:	Alsaeed, Allamy, Aoude
ABSENT:	Beydoun, Mroue

2. APPROVAL OF AMENDED ANNUAL APPOINTMENT OF MEDIA SOURCE AND CONTACT FOR THE ACADEMY

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved amended annual appointment of Media Source and Contact for the Academy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mariam Aoude, Director
SECONDER:	Salah Allamy, Secretary
AYES:	Alsaeed, Allamy, Aoude
ABSENT:	Beydoun, Mroue

F. New Business

1. APPROVAL OF THE (GSRP) SUB-RECIPIENT CONTRACT 2022-23

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved the presented (GSRP) Sub-recipient Contract 2022-2023.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Salah Allamy, Secretary
SECONDER:	Mariam Aoude, Director
AYES:	Alsaeed, Allamy, Aoude
ABSENT:	Beydoun, Mroue

2. APPROVAL OF RFP AND REVIEW BID COMMITTEE FOR SNOW REMOVAL AND LAWN CARE SERVICES

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved the RFP and Review Bid Committee for Snow Removal and Lawn Care Services.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mariam Aoude, Director
SECONDER:	Salah Allamy, Secretary
AYES:	Alsaeed, Allamy, Aoude
ABSENT:	Beydoun, Mroue

3. APPROVAL OF RFP AND REVIEW BID COMMITTEE FOR HVAC SERVICES

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved the RFP and Review Bid Committee for HVAC Services.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mariam Aoude, Director
SECONDER:	Salah Allamy, Secretary
AYES:	Alsaeed, Allamy, Aoude
ABSENT:	Beydoun, Mroue

4. APPOINTMENT OF THE SCHOOL OFFICIAL EMERGENCY CONTACT WITH THE MICHIGAN STATE POLICE

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved the School Official Emergency Contact with the MSP.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Salah Allamy, Secretary
SECONDER:	Mariam Aoude, Director
AYES:	Alsaeed, Allamy, Aoude
ABSENT:	Beydoun, Mroue

5. APPROVAL OF SCHOOL SAFETY COMMISSION LIAISON

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved the School Safety Commission Liaison.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mariam Aoude, Director
SECONDER:	Salah Allamy, Secretary
AYES:	Alsaeed, Allamy, Aoude
ABSENT:	Beydoun, Mroue

6. APPROVAL OF ACCOUNTING MANUAL

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved the 2022-2023 Accounting Manual.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Salah Allamy, Secretary
SECONDER:	Mariam Aoude, Director
AYES:	Alsaeed, Allamy, Aoude
ABSENT:	Beydoun, Mroue

7. APPROVAL OF AMENDED TITLE GRANT PROCEDURES MANUAL

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved the amended Title Grant Procedures Manual.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mariam Aoude, Director
SECONDER:	Salah Allamy, Secretary
AYES:	Alsaeed, Allamy, Aoude
ABSENT:	Beydoun, Mroue

8. PRESENTATION AND APPROVAL OF STAFF HANDBOOK FOR 2022-2023 SCHOOL YEAR

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved the 2022-2023 Staff Handbook (OPM).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Salah Allamy, Secretary
SECONDER:	Mariam Aoude, Director
AYES:	Alsaeed, Allamy, Aoude
ABSENT:	Beydoun, Mroue

9. APPROVAL OF INTERNET USE POLICY

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved the presented Internet Use Policy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mariam Aoude, Director
SECONDER:	Salah Allamy, Secretary
AYES:	Alsaeed, Allamy, Aoude

ABSENT:	Beydoun, Mroue
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10. APPROVAL OF VENDORS/ EXPENSES

RESOLVED THAT, the Board of Directors of Star International Academy has reviewed, discussed and approved the presented expenses and vendors.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mariam Aoude, Director
SECONDER:	Salah Allamy, Secretary
AYES:	Alsaeed, Allamy, Aoude
ABSENT:	Beydoun, Mroue

G. AUTHORIZER'S PRESENTATION/DISCUSSION

AUTHORIZER'S PRESENTATION/DISCUSSION:

- Board Training in October: Will be sent to Board Members. Will email the training registration information to Dr. Bazzi to send to Board Members.
- Onsite Audit for SIA-Canton and SIA-Hass on August 29, 2022 @ 1:30 PM.

H. ADJOURNMENT

Motioned By	<u>Ms. Mariam Aoude</u>
Supported By	<u>Mr. Salah Allamy</u>

BE IT RESOLVED THAT the meeting be adjourned.
Meeting Adjourned at {7:06 PM}.